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School Policy and Advisory Guide Reference: http://www.education.vic.gov.au/school/principals/spag/Pages/spag.aspx	Last Update 10/20
	Principal

The purpose of this policy is to outline to parents, carers and students how our school will be managing risk and other operational matters relating to Coronavirus (COVID-19) during Term 4, 2020.

Wodonga Senior Secondary College is committed to providing a safe learning and working environment for our students and staff. We ask for all members of the school community to follow this policy to enable us to provide the safest possible environment during this time. We all have a role to play in stopping the spread of COVID-19 in Victoria.

Wodonga Senior Secondary College is following the advice for schools from the Department of Education and Training which can be found on the Department's website at: [Coronavirus \(COVID-19\)](#).

This policy applies to everyone in the Wodonga Senior Secondary College community engaging in on-site learning or visiting school grounds. This includes all members of staff (principals, teachers and education support staff), all parents/carers who interact with the school and all students. It also includes visitors to the school. Information specific to staff only and not directly relevant to students and their families is not included in this policy.

We are pleased to advise that our students, will return to full-time on-site learning the week commencing Monday 12 October. Information on starting dates and times for each year level will be/have been provided to parents via Facebook and the College Website.

We will continue to have in place strong measures to protect the health and safety of students, staff, families and the community. In addition to the health and safety measures outlined in this policy, we will be focused on three key priorities in Term 4:

Our highest priority will be the wellbeing, particularly the mental health, of every student and member of staff. This means effectively mobilising all available resources

- Parents are asked to observe physical distancing requirements (1.5 metres) whenever dropping off or collecting students from school and must not congregate at the school gate.

School arrival and departure arrangements for Term 4


To support physical distancing at our school we have encourage students to use the multi entry points.

Hand, food and drink hygiene

- Hand sanitiser will be available at entry points to the College buildings and classrooms and students will be educated on the importance of this health and safety measure.
- All people on school grounds must undertake regular hand hygiene, particularly on arrival to school, before and after eating, after blowing their nose, coughing, sneezing or using the toilet.
- Where shared equipment is necessary, students will be required to exercise strict hand hygiene before and after use.
- Students must not drink from the school water fountains and must bring their own water bottle for use and refilling at school.
- Students must not share their food.


Air ventilation

- Wherever possible, we will increase fresh air into indoor spaces and maximise the use of outdoor learning areas and environments. This will include setting air conditioning units to use external air rather than recycling.

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- To support contact tracing, we are required to keep a record of the name, contact details, date and time of attendance of all staff, students and visitors who attend on-site for more than 15 minutes.
 - We are also required to record the areas of the school the person attended.

COVID-19 Safety Management Plan


- Our school follows and implements the Department's COVID-19 Safety



exclusively by a single school for educational purposes. Further information about our Term 4 swimming activities will be communicated to the relevant year levels.

- Choirs and wood/wind/brass instrument use is not permitted in schools except where required for essential assessments
- Food preparation can continue with frequent hand hygiene and no sharing of food

Our school canteen is open for Term 4 and will operate with the highest hygiene practices. Physical distancing will be required while waiting to be served.



Parents and carers are encouraged to contact the Assistant Principal: Students Operations to discuss any concerns or areas of need in regards to their child's learning, health, wellbeing or access to teaching and learning resources.